

Sponsor's Nomination and Certification Form

| | | |
|---|---------------------------|-----------------------|
| Sponsor's First Name | Sponsor's Middle Name | Sponsor's Family Name |
| <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. | Sponsor's Citizenship | |
| Sponsor's Job Title | Country | |
| Section/Division | Sponsor's Phone | |
| Department | Sponsor's Fax | |
| Agency Name | Sponsor's Alternative Fax | |
| Agency Street Address | Sponsor's E-Mail Address | |
| Agency City and Postal Code | Agency Web Address | |

I, the undersigned, acting on behalf of the above named agency where the applicant is employed, hereby sponsor the following applicant, and certify the information below, together with the information supplied by the applicant on the Application Form.

Name of Applicant _____ Course Number _____

Course Name _____

1. If the above referenced applicant is accepted, and attends the course, my agency will make a financial contribution based on the length of the course and the country income level as outlined in the attached document (Attachment). I understand that billing will be done immediately after the conclusion of the course and that payment will be due within 30 days of the date of billing. I further understand that all IMF training for officials in my country will cease if arrears are incurred on the payment of the contribution. Arrears are defined as payments that are not received within 90 days of the billing date. The billing contact information for my agency is:

Name: _____ **Title and Address:** _____

E-Mail: _____ **Fax:** _____ **Tel.:** _____

2. The applicant, if invited to the course, will receive a leave of absence with regular pay for the duration of the course, will be given no other duties or assignments during the period of the course and, on return, will resume current duties, or assume a new position with equal or greater responsibility. For the Distance Learning Course on Financial Programming and Policies (DL/FPP), the applicant will be allowed to study part-time while remaining on the job and will have access to the equipment and software indicated in the course description.
3. In case of withdrawal of a confirmed participant after the IMF has prepaid the airline ticket, the sponsoring agency will be responsible for any travel costs incurred by the IMF; and the sponsoring agency will be responsible for the costs of the participant's repatriation, if any personal difficulties or circumstances arising during his/her participation in the course should render repatriation necessary.
4. If the applicant is accepted, he/she will take a comprehensive medical examination immediately before departure to attend the course, to ensure that he/she (and spouse, where applicable) is (are) in good health, free from any contagious disease and free from any preexisting medical condition or disability that could impair their full participation in the course.
5. The IMF will be reimbursed promptly by the sponsoring agency for all medical expenses that the IMF incurs as a result of any of the conditions mentioned in 3 and 4 above, as well as for any medical expenses incurred by participants (and family), which are not covered by the IMF's medical insurance policy (including pregnancy-related expenses).



Date: _____ Certifying Sponsor's Signature: _____

Country Contributions for Courses at IMF Headquarters

Beginning in May 2009, for most courses that are held at IMF headquarters in Washington, D.C., agencies sponsoring participants will be required to make a financial contribution.¹ The contribution will be based on the length of the course and the income group in which a participant's country is classified. The contribution schedule is indicated below. The contribution shall be billed after the course and payment instructions will be sent to the sponsoring agencies. The precise amount to be billed will be communicated to sponsors at the time that invitations are sent to the successful applicants. Country contributions do not affect the living allowances received by course participants. The IMF will also continue to provide accommodation and underwrite participant travel costs, based on policies explained in the invitation letters sent to successful applicants.

| Country Contributions Per Course Participant (in US dollars) | | | | |
|---|------------|---------------------|---------------------|-------------|
| Course Length | Low income | Lower middle income | Upper middle income | High income |
| Two-week | 260 | 780 | 1300 | 2600 |
| Four-week Course | 520 | 1560 | 2600 | 5200 |
| Five-week Course | 650 | 1950 | 3250 | 6500 |
| Six-week Course | 780 | 2340 | 3900 | 7800 |

For further details, please refer to the IMF Institute website at <http://www.imf.org/institute> and select Training in Washington.

¹ Courses that are donor-funded will not require country contributions. These courses are footnoted in the training schedules for HQ and DL.