

Reporting Instructions

Form 15 should be completed for the organization listed on page one of the form—unless different arrangements have been made with the Newland Ministry of Statistics.

Residents and Non-Residents

A *non-resident* is any individual, enterprise, or other organization ordinarily domiciled in a country other than Newland. Newland branches and subsidiaries of non-resident companies are *residents* of Newland. Similarly, foreign branches and subsidiaries of Newland companies are non-residents. Foreign aid and charitable organizations associated with resident aid and charitable organizations are non-residents.

Conversion to Newland Dollars

All values should be reported in thousands of Newland dollars. Foreign currencies should be converted to Newland dollars at the **midpoint** of the buy and sell rates applicable on the date of the transaction.

Structure of Form 15

Form 15 collects quarterly information on selected foreign activities and relationships of this enterprise and its related resident operations.

Part A collects information on related foreign operations of this enterprise and the funding between this enterprise and the related foreign operations.

Part B collects information on the non-residents who work for this enterprise in Newland and abroad.

Part C collects information on the foreign sources of income for this enterprise.

Part D collects information on the grants and disbursements made by this enterprise abroad.

Country

Each question seeks information on country of transaction. Record the country of residence of the non-resident transactor.

Form 15—Private Aid and Charitable Organizations

Part A. Related Foreign Operations (Report in thousands of Newland dollars)

Does this enterprise have related operations abroad? Yes No

If the answer is *no*, go to part B.

Are the foreign operations long-term (more than one year) or expected to be? Yes No

	Transactions by Country		
	A	B	C
a. Funding provided to related operations abroad			
b. Funding received from related operations abroad			

Part B. Non-residents Working for this Organization (Report in thousands of Newland dollars)

	Working in Newland (specify country of nationality of workers)			Working abroad (specify country of nationality of workers)		
	A	B	C	D	E	F
1. Number of foreign employees						
2. Wages and salaries paid:	a. In cash					
	b. Into accounts with resident banks					
	c. Into accounts with foreign banks					
	d. In kind (such as food, housing, and other noncash benefits)					
3. Employer's contribution to social security schemes						
4. Termination payments						

Part C. Investments Abroad
(Reports in thousands of Newland dollars)

Country	Currency	Position at Beginning of Period	New Deposits, Loans and Other Investments Extended During the Period	Withdrawals of Deposits and Other Investments and Repayments on Loans During the Period	Other Changes in Position	Position at End of the Quarter	Income Received During the Period
A	B	C	D	E	F	G	H
Non-Resident Bank Accounts							
Loans to Non-Residents							
Other Foreign Investments							

Please supply details of any amounts reported in column F.
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Part D: Grants and Other Assistance Provided During the Period
(Report in thousands of Newland dollars)

1. Disbursements of aid	
(a) Cash	
(b) In kind	
(c) Other (specify)	
2. Capital donations	
(a) Investment grants	
(b) Technical assistance	
(c) Other (please specify)	

Part E. Revisions to Previously Reported Data

Please provide details of any significant revisions to data previously reported incorrectly.

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Part F. Final Questions

Please verify that the form has been correctly completed; mark the following boxes and strike out inappropriate phrases.

- The name and address shown on the page one is correct./I have corrected the name and address on page one.
- Details about the contact person have been entered on page one.
- Parts A through D of the form have been completed.
- In part C, item 8, amounts in column G = amounts in columns C + D - E + F. / Amounts in column F have been explained.
- There are no significant revisions to data for previous periods / Details of significant revisions to data for previous periods have been included in part E.
- I have made a copy of this form for my records.

Name of person completing this form:

Signature: