



## Instructions for Completing Form 8—Resident Transport Operators

### Reporting Instructions

Form 8 should be completed for the enterprise (and any subsidiaries in Newland) listed on page one of the form—unless different arrangements have been made with the Newland Ministry of Statistics.

### Residents and Non-Residents

A *non-resident* is any individual, enterprise, or other organization domiciled in a country other than Newland. Newland subsidiaries of nonresident companies are *residents* of Newland. Similarly, foreign subsidiaries of Newland companies are non-residents.

### Conversion to Newland Dollars

All values should be reported in thousands of Newland dollars. Foreign currencies should be converted to Newland dollars at the **midpoint** of the buy and sell rates applicable on the date of the transaction.

### Structure of Form 8

Form 8 collects information on the international transportation activities of this enterprise and its Newland subsidiaries. Part A collects selected earning and expense data. Part B collects information on expected purchases of large equipment. Part C requests selected details of ticket sales to resident travelers on international routes.

### Partner Country

Part A of form 7 requests information on earnings and expenses by country. The countries in which earnings or expenses were incurred should be indicated. (Transactions with residents of Newland should be recorded as such in sections 2a and 2b of part A.) Part C requests information on amounts of revenue earned by other non-resident airlines on passenger ticket sales by your enterprise. The country of residence of the non-resident transport operator should be recorded.

### Passenger Fares (Item 1)

Amounts reported should include passenger fares earned, for the categories of persons shown in the table, by your enterprise and its subsidiaries. Earnings from the charter of transport equipment with crew (to carry passengers) and from accompanied luggage (excess baggage) should be included. Earnings should be recorded on a gross basis—that is, before any deduction of commissions on ticket sales. Such commissions should be regarded as expenses and reported in item 11.

### Freight Services (Item 2)

Amounts reported should include earnings by this enterprise and its subsidiaries from the carriage of goods (freight) and from the charter of transport equipment with crew (to carry goods). Earnings should be recorded on a gross basis—that is, before any deduction of commissions to freight agents. Such commissions should be regarded as expenses and reported in item 12.

### Charter of Equipment without Crew (Items 3b and 13)

Amounts reported should cover payments associated with charter of transport equipment without crew—except for transport equipment under a financial lease.

### Agent Fees on Passenger Fares (Item 11)

Amounts reported should include fees paid to non-residents in respect of passenger fares earned.

### Passenger Fare Ticket Sales to Residents (Part C)

These data are required to estimate earnings and associated expenses of non-resident operators on passenger services provided to resident travelers. In item 17, data on ticket sales (less refunds) to resident travelers for international routes should be reported. In item 18, revenue paid to non-resident operators on tickets sold by your enterprise should be reported. All amounts should be reported before deduction of commissions on ticket sales. Commissions earned by your enterprise on revenue reported in item 18 *should be recorded in item 19 rather than item 3.*

## Form 8—Resident Transport Operators

### Part A. Selected Earnings and Expenses (Report in thousands of Newland dollars)

	Total	Earnings and Expenses by Country (specify)				
	A	B	C	D	E	F
<b>Selected Transportation Earnings</b>						
1. Passenger fares earned from:						
a. Non-resident travelers on international routes						
b. Non-resident travelers on domestic routes						
c. Resident travelers on international routes		////////	////////	////////	////////	////////
2. Earnings from freight services on:						
a. Imports to Newland						
b. Exports from Newland						
c. Operations in Newland for non-residents						
d. Other foreign routes						
3. Other selected earnings from abroad:						
a. Inward mail						
b. Charter of equipment without crew (leasing)						
c. Other (specify .....)						
<b>Selected Transportation Expenses Abroad</b>						
4. Fuel (bunkers)						
5. Provisions (catering)						
6. Loading and unloading charges (stevedoring)						
7. Repairs and maintenance of transport equipment						
8. Cleaning charges						
9. Crew lay-over expenses						
10. Port charges, taxes, and landing fees						
11. Agent fees on passenger fares						
12. Other agent fees						
13. Charter of vessels without crew (leasing)						
14. Advertising abroad						
15. Other expenses abroad (specify.....)						

**Part B. Expected Equipment Purchases**

16. Please give details of any purchases of large equipment (e.g., aircraft, ships) that you expect to take delivery of in the next two years. Include information on the type of acquisition of equipment, whether under financial lease or other arrangements (please specify).

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**Part C: Passenger Fare Ticket Sales to Residents on International Routes**

(Report in thousands of Newland dollars)

	Total	Country of Residence of Nonresident Operator (specify)					
	A	B	C	D	E	F	
17. Ticket sales (less refunds) made, during the quarter, to resident travelers on international routes		//////// ////	//////// ////////	//////// ////////	//////// ////////	//////// ////////	//////// ////////
18. Revenue earned, during the quarter, by nonresident transport operators on tickets issued by your enterprise							
19. Commission earned by your enterprise on amounts reported in item 18							

**Part D. Revisions to Previously Reported Data**

Please provide details of any significant revisions to data previously reported incorrectly.

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**Part E. Final Questions**

Please verify that the form has been correctly completed; mark the following boxes and strike out inappropriate phrases.

- The name of the enterprise shown on the page one is correct. / I have corrected the name and address on page one.
- Details of the contact person have been entered on page one.
- The information in parts A, B, and C has been completed in accordance with the instructions.
- There are no significant revisions to data for previous periods. / Details of significant revisions to data for previous periods have been included in part D.
- I have made a copy of this form for my records.

Name of person completing this form: .....

Signature: .....