APPLICATION FORM
JAPAN-IMF SCHOLARSHIP PROGRAM FOR ASIA 2022-23
OPEN TRACK ONLY

Please read the JISPA e-brochure, including the General Information and Application Guidelines sections, before filling out the application form.

Please also note the following:

• Any change in the status of the applicant or information provided in the submitted application material must be communicated immediately to the IMF Regional Office for Asia and the Pacific (OAP) at jispa@imf.org.

• Any false or misleading statements or inaccuracies in the submitted application material may be the grounds for denial of admission into the university, revocation of the scholarship, and/or dismissal from the university.

• Incomplete application forms or applications missing required documents will not be processed. Please note that submitted documents will not be returned, and application materials are not held over to the following year, in the event an applicant seeks to reapply for a scholarship.

• When taking an English proficiency examination (TOEFL or IELTS), applicants are requested/required to register with the institution code of the JISPA.
  
  TOEFL:  “C626 – Japan-IMF Scholarship Program for Asia”
  IELTS:  “JISPA: Japan-IMF Scholarship Program for Asia”

• If the applicant decides to withdraw the application for the JISPA during the selection process, the applicant must immediately notify OAP at jispa@imf.org.

• Applicants who are selected for the JISPA will be requested to send the original documents of their application materials to OAP, together with other requested forms, by a date to be designated after they have been accepted to the program.
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NAME: ______________________________________________________________

Please attach a recent photo of yourself.

1. PERSONAL DATA
NAME (as in passport)

Surname: ____________________________

Given name: ____________________________

Middle name(s): ____________________________

Nationality (as in passport) ____________________________

Birth Date: (MM/DD/YYYY) ____________________________

Age: ____________________________

Gender (male/female): ____________________________

Marital Status (single/married): ____________________________

(worked as of October 1, 2022)

WORK ADDRESS
Country: ____________________________

Agency/Organization: ____________________________

Department: ____________________________

Division: ____________________________

Position: ____________________________

Street: ____________________________

City: ____________________________

Postcode: ____________________________

Email (office): ____________________________

Email (private): ____________________________

Tel. (work, general): ____________________________

Tel. (work, direct): ____________________________

Tel. (mobile phone): ____________________________

Fax number: ____________________________

2. EDUCATION
Please state in chronological order, starting with the most recent.

<table>
<thead>
<tr>
<th>School or University</th>
<th>(Month/Year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City / Country:</td>
<td>From:</td>
</tr>
<tr>
<td>Field of Study:</td>
<td>To:</td>
</tr>
<tr>
<td>Degree or Qualification:</td>
<td>Language of Instruction:</td>
</tr>
</tbody>
</table>

Total number of years of formal education (starting from primary school): _____ years.
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NAME: ________________________________________________________________________________

List five subjects taken in Economics, Statistics, Mathematics or other subjects relevant to the program. Please also indicate whether the course was taken at the undergraduate or graduate level.

1. ___________________________________________________________________________________
2. ___________________________________________________________________________________
3. ___________________________________________________________________________________
4. ___________________________________________________________________________________
5. ___________________________________________________________________________________

Previous scholarship awards or training courses:
Have you ever received a scholarship, or attended a training course provided by the International Monetary Fund or any other relevant international institutions? If yes, please state below:

<table>
<thead>
<tr>
<th>Scholarship or training course: (name of scholarship/courses and provider)</th>
<th>From:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scholarship or training course: (name of scholarship/courses and provider)</td>
<td>To:</td>
</tr>
<tr>
<td>Scholarship or training course: (name of scholarship/courses and provider)</td>
<td>From:</td>
</tr>
<tr>
<td>Scholarship or training course: (name of scholarship/courses and provider)</td>
<td>To:</td>
</tr>
</tbody>
</table>

3. PRESENT POSITION

Employer: __________________________________________________________________________
Department: _________________________________________________________________________
Division: __________________________________________________________________________
Position: __________________________________________________________________________
From: _____________________________________________________________________________
To: Present

Summarize your present duties and responsibilities, or those you will have when you take up your position.

__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________

4. PREVIOUS POSITIONS
Please state in chronological order, starting with the most recent.

Employer: _________________________________________________________________________
Department: ______________________________________________________________________
Division: _________________________________________________________________________
Position: _________________________________________________________________________
From: ___________________________________________________________________________
To: ____________________________________________________________________________

Employer: _________________________________________________________________________
Department: ______________________________________________________________________
Division: _________________________________________________________________________
Position: _________________________________________________________________________
From: ___________________________________________________________________________
To: ____________________________________________________________________________

Total number of years of work experience in the public sector (as of October 2022): ___ years ___ months

OTHER RELEVANT EXPERIENCES
(membership of committees, contribution to publications, participation in special projects, attendance at international conferences, etc.)

<table>
<thead>
<tr>
<th>Membership/Publication/Project/Conference:</th>
<th>Date:</th>
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<tbody>
<tr>
<td>Membership/Publication/Project/Conference:</td>
<td>Date:</td>
</tr>
<tr>
<td>Membership/Publication/Project/Conference:</td>
<td>Date:</td>
</tr>
</tbody>
</table>
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NAME: ________________________________________________________________________________

5. ENGLISH PROFICIENCY

English Testing

<table>
<thead>
<tr>
<th>Test</th>
<th>Date of test</th>
<th>Reading</th>
<th>Listening</th>
<th>Speaking</th>
<th>Writing</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL iBT</td>
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<tr>
<td>IELTS Test</td>
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</tbody>
</table>

Date of test: __________________________________________________________________________

Describe how/when you use English in no more than 50 words.
______________________________________________________________________________________
______________________________________________________________________________________

6. RESEARCH PROPOSAL FOR THESIS/DISSERTATION

On a separate sheet of paper, please submit a proposal for your thesis or dissertation. It should describe carefully the project you wish to undertake. The subject should be grounded solidly on important policy issues and challenges facing your country and should help you contribute more effectively to macroeconomic stability, economic growth, and/or overall development. Please note how your research might contribute more effectively to these objectives. The proposal must be typewritten and should be no more than 500 words. Please attach it to this application form, and write the title of research proposal below. Also, note that you cannot substitute your proposal by listing courses you intend to take.

Title of the Research Proposal: ________________________________________________________________________________

7. OPEN TRACK UNIVERSITY

University: ________________________________________________________________________________
University Address: ____________________________________________________________________________

Program you have been applying for, accepted to, or are studying at: ________________________________
Degree you will be awarded: ___________________ Expected Date of Graduation: ____________________

Academic Supervisor Name: __________________________
Contact Address: __________________________________
Tel: ___________________ Fax: _______________________
Email: __________________________

*Applicants must notify the IMF of the admission result of the university(ies) to which they are applying prior to receiving a final decision on the scholarship award.

8. APPLICATION FOR OTHER SCHOLARSHIP PROGRAMS

This information is gathered for statistical purposes only, and will not affect the selection process.

Have you applied for, or will you apply for, any other scholarship or financial aid programs for 2022-23?
YES / NO (circle one)

If yes, please provide the information below:

Name of Scholarship Program: __________________________
Scholarship or Financial Aid Provider: __________________
Country: __________________

University or Institution: __________________________
Country: __________________

Field of Study and Degree: __________________________
Dates of Notification/Attendance: _____________________

For sample only
Please complete online application
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SPONSOR’S NOMINATION AND CERTIFICATION

I, the undersigned (name of sponsor) ____________________________, _______________________,
acting on behalf of (name of agency) ____________________________________________________
heretby:
1. nominate (name of applicant) ____________________________, _______________________,
   Surname                         Given name
   for graduate studies under the Japan-IMF Scholarship Program for Asia;
2. certify that the information supplied by the applicant is correct to the best of my knowledge;
3. certify that the applicant, if accepted, will receive leave of absence (up to two years for a master’s program
   and three years for a PhD program) for the duration of his/her studies in Japan and upon return will be
   employed:
   as (title of position) __________________________________________________________
   in (name of agency) __________________________________________________________
4. certify that the applicant, if accepted, will not be assigned duties that will conflict with devoting full time and
   attention to his/her studies;
5. certify that my agency will assist in the applicant’s repatriation if any personal difficulties or circumstances
   arise during his/her studies that make repatriation desirable or necessary;
6. certify that the candidate, if accepted, will undergo a comprehensive medical examination immediately before
   arriving in Japan, to ensure that he/she is in good health, free from any contagious disease, and free from any
   medical conditions that would impair his/her studies;
7. guarantee, in addition, that the IMF will be reimbursed promptly by my agency for all expenses incurred as a
   result of any of the conditions mentioned in 5 and 6 above, as well as for any medical expenses not covered by
   medical insurance.

Sponsor’s Signature _________________________ Date _______________ (MM/DD/YYYY)

Name Dr./Mr./Ms. __________________________, _______________________,
   Surname                         Given name
Title _______________________________________________
Department ___________________________________________
City and Country _______________________________________
Tel. ___________________________ Fax _________________________
Email. _________________________

Official Seal

1 This sponsor’s nomination form must be completed by the designated person of the agency which employs the candidate.
If the candidate is on secondment, this form should be completed by the designated person of the assignor/original agency
of the candidate.
DECLARATION

1. I certify that the information I have written on the application form and the documents I have submitted to be true and accurate.

2. I understand and agree that any false or misleading information will justify a denial of admission into the university, revocation of the scholarship, and/or dismissal from the university.

3. I understand and agree that my candidacy and/or acceptance to the JISPA will be nullified if I fail to submit the originals of the application materials via post to the JISPA Secretariat prior to the designated date after I have been selected for the program.

4. I certify that I have carefully read the General Information and Application Guidelines sections in the JISPA e-brochure and I understand all requirements and restrictions for the scholarship.

5. I, if selected, intend to return to my sponsoring agency upon completion of the JISPA to utilize the knowledge and skills acquired through the scholarship program.

6. I authorize the Japanese university of my choice, the Government of Japan, and the IMF to share among these institutions my personal information (including application information and academic records) for the purpose of implementing the scholarship program.

Date: ___________________ Signature: ____________________________________________

(MM/DD/YYYY)
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APPLICATION CHECKLIST:

Please read and check the boxes, and make sure all necessary documents (1 to 12) are provided as requested. Incomplete applications will not be processed. All documents should be scanned and combined in one PDF file in the order given below, and sent to jispa@imf.org via email.

Applicants who are selected for the JISPA will be asked to send the originals of #1-9 (#10, as appropriate) to the address below. The submitted set of original documents should be identical to the set of documents submitted in the afore-mentioned PDF file.

Japan-IMF Scholarship Program for Asia  
IMF Regional Office for Asia and the Pacific  
21 Floor Fukoku-Seimei Building  
2-2-2 Uchisaiwai-cho  
Chiyoda-ku, Tokyo 100-0011  
Japan

☐ 1. Application form (pp. II-IV): The application form must be completed by the applicant.

☐ 2. Sponsor’s Nomination and Certification (p. V): The letter must be authorized, signed, and dated by the sponsor with an official seal of the sponsoring agency.

☐ 3. Declaration (p. VI): The letter must be completed, signed, and dated by the applicant.

☐ 4. Two letters of reference: As described in the Application Guidelines section. The letters must be completed, signed, and dated by the referees.

☐ 5. Research proposal for thesis/dissertation: As described in the section 6 of the application form (p. IV).

☐ 6. Thesis or equivalent paper from master’s degree: As described in the Application Guidelines section.

☐ 7. Official copies of diploma or degree certificates: As described in the Application Guidelines section. Official English translations are required if supporting documents are not presented in English. Each translation must be clipped to the original document written in the native language.

☐ 8. Official transcripts: As described in the Application Guidelines section. Official English translations are required if supporting documents are not presented in English. Each translation must be clipped to the original document written in the native language.

☐ 9. University’s acceptance letter or a copy of the applications to a university: As described in the Application Guidelines section. Applicants must notify the IMF of the admission result of the university(ies) to which they are applying prior to receiving a final decision on the scholarship award.

☐ 10. TOEFL Score Record or IELTS Test Report: As described in the Application Guidelines section. The JISPA institution code should be registered when applicants take the test (see Application Guidelines).

☐ 11. Passport copy: If available, please attach a copy of your valid national passport. If the passport is unavailable, please attach a photocopy of your official national ID with photo.

☐ 12. Check list: The check list must be completed by the applicant. (p. VII)

The JISPA open-track general information and application guidelines can be found in the JISPA e-brochure.