



International Monetary Fund's Offices in Europe

Vacancy Announcement

Communications Officer (Paris)

The International Monetary Fund's Offices in Europe is seeking a dynamic **Communications Officer** to work in our Paris office. This is a full-time local contractual position which carries a competitive salary and benefits package, and which will be governed by IMF employment conditions for local employees recruited for positions outside of headquarters. The IMF is committed to achieving a diverse staff, including with respect to gender, nationality, culture, and educational background. The contract will be renewable with an initial appointment term of one year.

Job Profile

As an integral member of the IMF's Offices in Europe (EUO), which include a sister office in Brussels, the selected candidate will execute a range of tasks, reporting to the Director of EUO and working under the guidance of the Special Assistant to the Director for Communications.

The main duties of the Communications Officer will include:

- Supporting the IMF's communications and outreach activities in Europe, targeting a range of audiences including media, parliamentarians and other policy makers, and think tanks, and helping shape the communications and outreach strategy.
- Helping produce, disseminate, and maintain multiple communications products, including the EUO newsletter, regular news digests, internal and external websites, and social media posts.
- Supporting outreach by IMF Management, the Director of the IMF's European Department, the Director of EUO, and other IMF staff, including organizing events and interviews.
- Coordinating closely on communications and planning efforts, particularly with colleagues in EUO and the Fund's European and Communications Departments.

Qualifications

Candidates would be expected to have the following skills and qualifications:

- A master's or equivalent university degree in a relevant field of study.

- A strong communications and outreach background reflecting at least five years of work experience (work in an international institution or government could be a plus), preferably including engagement with the media and organization of high-level events.
- A strong communications and outreach background reflecting at least a few years of work experience (work in an international institution or government could be a plus), preferably including engagement with the media and organization of high-level events.
- A sound grasp of economics and finance, including an ability to distill key messages from economic reports for social media and other communications products.
- Familiarity with the European institutional architecture.
- Excellent spoken and written communications skills in English. Proficiency in French or other EU languages would be a plus.
- Personal initiative and sound judgment, while also being a committed team player.
- Strong interpersonal skills to interact effectively and tactfully with counterparts at all levels of seniority inside and outside the Fund.
- An ability to multi-task under pressure, as well as flexibility to work outside regular office hours as needed and to undertake some travel.
- Command of relevant IT skills, including use of social media platforms, presentations, web design, content maintenance, and internet tools.
- The candidate must be legally entitled to work in France.

If interested, please submit your CV and cover letter online here [Careers](#) (imfjobs). *Shortlisted candidates will be invited for an interview in September, and the successful candidate would be expected to take up the post in October/November.*

Candidates must be nationals or residents of the duty station or be able to independently obtain a valid work permit before starting employment with the Fund. Proof of nationality, residency, and/or work authorization will be required prior to starting employment. The IMF will not sponsor or help with obtaining work permits.

The IMF is committed to achieving a diverse staff, including age, creed, culture, disability, educational background, ethnicity, gender, gender expression, nationality, race, religion and beliefs, and sexual orientation. We welcome requests for reasonable accommodations for disabilities during the selection process.