

**APPLICATION FORM
JAPAN-IMF SCHOLARSHIP PROGRAM FOR ASIA 2014-15
OPEN TRACK ONLY**

Please read the brochure, including the [**General Information**](#) and [**Application Guidelines**](#) sections, before filling out the application form. The open track scholarship has no specific deadline for submitting an application (applications are considered year-round). For those who apply for the open track, the IMF will notify selection results within two months of an applicant's complete submission of requested application material.

Please also note the following:

- Any change in the status of the applicant or information provided in the submitted application material *must* be communicated immediately to the IMF Regional Office for Asia and the Pacific (OAP) at jisa@imf.org.
- Any false or misleading statements or inaccuracies in the submitted application material may be the grounds for denial of admission into the university, revocation of the scholarship, and/or dismissal from the university.
- Incomplete application forms or applications missing required documents *will not* be processed. Please note that submitted documents will not be returned, and application materials are not held over to the following year, in the event an applicant seeks to reapply for a scholarship.
- If the applicant decides to withdraw the application for the JISPA during the selection process, the applicant must immediately notify OAP at jisa@imf.org.

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NAME: _____

Please attach a recent photo of yourself.

Photo

1. PERSONAL DATA

NAME (as in passport)

Surname: _____

Given name: _____

Middle name(s): _____

Nationality (as in passport): _____

Birth Date: _____ Age: _____ Gender (*male/female*): _____ Marital Status (single/married):
(*MM/DD/YYYY*) (*as of October 1, 2014*)

WORK ADDRESS

Country: _____

Agency/Organization: _____

Department: _____

Division: _____

Position: _____

Street: _____

City: _____

Postcode: _____

Email: _____

Tel. (work, general): _____ Tel. (work, direct): _____

Tel. (home): _____

Fax number: _____

2. EDUCATION

Please state in chronological order, starting with the most recent.

School or University: _____ (*Month/Year*)

City / Country: _____ From: _____

Field of Study: _____ To: _____

Degree or Qualification: _____ Language of Instruction: _____

School or University: _____

City / Country: _____ From: _____

Field of Study: _____ To: _____

Degree or Qualification: _____ Language of Instruction: _____

School or University: _____

City / Country: _____ From: _____

Field of Study: _____ To: _____

Degree or Qualification: _____ Language of Instruction: _____

Total number of years of formal education (starting from primary school): _____ years.

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List five subjects taken in Economics, Statistics, Mathematics or other subjects relevant to the program. Please also indicate whether the course was taken at the undergraduate or graduate level.

| | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | |

Previous scholarship awards or training courses:

Have you ever received a scholarship, or attended a training course provided by the International Monetary Fund or any other relevant international institutions? If yes, please state below:

| | |
|---|--------------|
| Scholarship or training course: (name of scholarship/courses and provider) | From: To: |
| Scholarship or training course: (name of scholarship/courses and provider) | From: To: |
| Scholarship or training course: (name of scholarship/courses and provider) | From: To: |

3. PRESENT POSITION

| | |
|-------------|-------------|
| Employer: | |
| Department: | |
| Division: | From: |
| Position: | To: Present |

Summarize your present duties and responsibilities, or those you will have when you take up your position.

4. PREVIOUS POSITIONS

Please state in chronological order, starting with the most recent.

| | |
|-------------|-------|
| Employer: | |
| Department: | From: |
| Division: | To: |
| Position: | |
| Employer: | |
| Department: | From: |
| Division: | To: |
| Position: | |

OTHER RELEVANT EXPERIENCES

(membership of committees, contribution to publications, participation in special projects, attendance at international conferences, etc.)

| | |
|--|-------|
| Membership/Publication/Project/Conference: | Date: |
| Membership/Publication/Project/Conference: | Date: |
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5. ENGLISH PROFICIENCY

English Testing

TOEFL Test: Score: Date of test:

IELTS Test: Score: Date of test:

Describe how/when you use English.

6. RESEARCH PROPOSAL FOR THESIS

On a separate sheet of paper, please submit a proposal for your thesis or policy paper. It should describe carefully the project you wish to undertake. The subject should be grounded solidly on important policy issues and challenges facing your country and should help you contribute more effectively to macroeconomic stability, economic growth, and/or overall development. Please note how your research might contribute more effectively to these objectives. The proposal must be typewritten and should be no more than 500 words. Please attach it to this application form, and write the title of research proposal below. Also, note that you cannot substitute your proposal by listing courses you intend to take.

Title of the Research Proposal: _____

7. OPEN TRACK UNIVERSITY

University: _____

University Address: _____

Program you have been accepted to or are studying at: _____

Degree you will be awarded: _____ Expected Date of Graduation: _____

Academic Supervisor Name: _____

Contact Address: _____

Tel: _____ Email: _____

Fax: _____

8. APPLICATION FOR OTHER SCHOLARSHIP PROGRAMS

This information is gathered for statistical purposes only, and will not affect the selection process.

Have you applied for, or will you apply for, any other scholarship or financial aid programs for 2014-15?

YES / NO (circle one)

If yes, please provide the information below:

Name of Scholarship Program: _____

Scholarship or Financial Aid Provider: _____ Country: _____

University or Institution: _____ Country: _____

Field of Study and Degree: _____

Dates of Notification/Attendance: _____

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SPONSOR'S NOMINATION AND CERTIFICATION

I, the undersigned (name of sponsor) _____, _____
Surname _____ *Given name* _____
acting on behalf of (name of agency) _____
hereby:

1. nominate (name of applicant) _____, _____
Surname _____ *Given name* _____
for graduate studies under the Japan-IMF Scholarship Program for Asia;
2. certify that the information supplied by the applicant is correct to the best of my knowledge;
3. certify that the applicant, if accepted, will receive leave of absence (up to two years for a master's program and three years for a PhD program) for the duration of his/her studies in Japan and upon return will be employed:
as (title of position) _____
in (name of agency) _____
4. certify that the applicant, if accepted, will not be assigned duties that will conflict with devoting full time and attention to his/her studies;
5. certify that my agency will assist in the applicant's repatriation if any personal difficulties or circumstances arise during his/her studies that make repatriation desirable or necessary;
6. certify that the candidate, if accepted, will undergo a comprehensive medical examination immediately before arriving in Japan, to ensure that he/she is in good health, free from any contagious disease, and free from any medical conditions that would impair his/her studies;
7. guarantee, in addition, that the IMF will be reimbursed promptly by my agency for all expenses incurred as a result of any of the conditions mentioned in 5 and 6 above, as well as for any medical expenses not covered by medical insurance.

| | |
|---------------|--|
| Official Seal | Sponsor's Signature _____ Date _____ |
| | Name Dr./Mr./Ms. _____ <i>Surname</i> _____ <i>Given name</i> _____ |
| | Title _____ |
| | City and Country _____ |
| | Tel. _____ Fax _____ |
| | Email. _____ |

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NAME: _____

DECLARATION

1. I certify that the information I have written on the application form and the documents I have submitted to be true and accurate.
2. I understand and agree that any false or misleading information will justify a denial of admission into the university, revocation of the scholarship, and/or dismissal from the university.
3. I certify that I have carefully read the General Information and Application Guidelines sections on the IMF Website and I understand all requirements and restrictions for the scholarship.
4. I, if selected, intend to return to my sponsoring agency upon completion of the JISPA to utilize the knowledge and skills acquired through the scholarship program.
5. I authorize the IMF to collect from and release to the Japanese university of my choice and the Government of Japan my personal information (including application information and academic records) for the purpose of selection and monitoring under the scholarship program.

Date: _____
(MM/DD/YYYY)

Signature: _____

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APPLICATION CHECKLIST:

Please read and check the boxes, and make sure all necessary documents (1 to 11) are provided as requested. Incomplete applications will not be processed. Please prepare three sets of application documents (one original set and two sets of photocopies) in the order below. Each set of application material should be bound by a clip (staples should not be used). **Please also send the three sets in ONE PACKAGE to.**

Japan-IMF Scholarship Program for Asia
IMF Regional Office for Asia and the Pacific
21 Floor Fukoku-Seimei Building
2-2-2 Uchisaiwai-cho
Chiyoda-ku, Tokyo 100-0011
Japan

- 1. One original copy of the application form (pp. II-IV):** The application form must be completed by the applicant.
- 2. One original nomination letter (p. V):** The letter must be completed, signed, and dated by the sponsor with an official seal of the sponsoring agency.
- 3. One original letter of declaration (p. VI):** The letter must be completed, signed, and dated by the applicant.
- 4. Two letter of reference:** As described in the Application Guidelines section.
- 5. Research proposal for thesis:** As described in the section 6 of the application form (p. IV).
- 6. Official copies of diploma or degree certificates:** As described in the Application Guidelines section.
- 7. Official transcripts:** As described in the Application Guidelines section.
- 8. University's acceptance letter:** As described in the Application Guidelines section.
- 9. Official English translations:** Translations are required if supporting documents are not presented in English. Each translation must be clipped to the original document written in the native language.
- 10. TOEFL Score Record or IELTS Test Report:** As described in the Application Guidelines section.
- 11. Passport copy:** If available, please attach a copy of your valid national passport.
- 12. Check list:** The check list must be completed by the applicant. (p. VII)